

Izzy+

PROCEDURE TITLE: **Corporate Idling Reduction Policy**

EFF. DATE: 4/12/10

PROCEDURE #: 13 - 21

REVISED:

SUBMITTED BY: D. Mettlach

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PURPOSE: It is the policy of izzy+ to eliminate all unnecessary idling of transportation vehicles while parked, loading, unloading, or docked at our facilities, thereby reducing exposure of harmful emissions to employees and unnecessary release of pollutants into the greater environment

Affected parties: COO, Plant Manager, Purchasing,
Shipping/receiving.

APPROVAL *J. Hill*

RESPONSIBILITY: Plant Manager(s)

Also see Carrier Screening Policy.

Scope

This policy applies to all vehicles, including those of the company, its employees, contractors, and other outside parties while present at any izzy+ facility. This specifically includes inbound and outbound transportation of raw materials, components, and finished products; onsite service vehicles; and personal employee owned vehicles.

Policy

All vehicles present at izzy+ facilities which are stationary for durations greater than 3 minutes are required to turn off their engine, thereby reducing unnecessary emissions resulting from idling activities. Vehicle warm-up periods should be limited to the minimum duration specified by the vehicle's manufacturer and should not exceed 3 minutes in duration. Idling of vehicles for occupant comfort purposes is not a valid exclusion of this policy. It is further encouraged that idling reduction practices identified in this policy are carried on beyond izzy+ facility boundaries.

Limitations

This policy is not applicable pending the following circumstances exist:

- Safety and/or operational emergencies.
- Conformance to manufacturers specifications
- Adverse weather conditions.

Communication

This policy is to be communicated to izzy+ employees, contractors, and other outside parties through periodic direct communications. Specifically, facility docks are to have clearly visible signage to increase awareness of this policy for outside parties. Additionally, this policy will be made readily available to the general public on izzy+'s website.